

## RECA Board of Directors Regular Meeting Wednesday, November 20, 2024 Virtual Teams Meeting

### AGENDA

PRELIMINARY MATTERS	
	Call to Order
	Approval of Agenda
	Conflicts of Interest Declared
	Chair's Comments
	Information Items <ul style="list-style-type: none"> <li>• RECA Board Workplan</li> <li>• 2024/2025 Board &amp; Industry Council Calendar</li> </ul>
TAB	CONSENT AGENDA
1.	Approval of Minutes
2.	Board Committee Minutes
3.	Finance & Audit Committee Consent Items <ul style="list-style-type: none"> <li>• Reimbursement of Expenses Policy</li> <li>• Finance &amp; Audit Committee Terms of Reference</li> </ul>
4.	Governance & Human Resources Committee Consent Items <ul style="list-style-type: none"> <li>• Governance &amp; HR Committee Terms of Reference</li> <li>• Hearings Committee Terms of Reference</li> <li>• Quarterly Human Resources Report</li> </ul>
5.	Quarterly External Whistleblower Report
6.	Board Litigation Report – November 2024
7.	Consent Resolutions <ul style="list-style-type: none"> <li>• 2025 Business &amp; Financial Plan</li> <li>• RECA Building Mortgage Payout</li> </ul>
TAB	DISCUSSION ITEMS
8.	Consent Agenda Items Requiring Discussion
9.	Board Action Register Update

<b>TAB</b>	<b>APPLICATIONS TO THE BOARD</b>
10.	Applications to the Board <ul style="list-style-type: none"> <li>• <i>Real Estate Act</i> Section 46</li> </ul>
<b>TAB</b>	<b>REGULATORY &amp; PUBLIC RISK OVERSIGHT</b>
11.	Hearings Committee Update
12.	Industry Chairs Roundtable
13.	Residential Real Estate Broker Industry Council
14.	Commercial Real Estate Broker & Commercial Property Manager Industry Council
15.	Mortgage Broker Industry Council <ul style="list-style-type: none"> <li>• Private Lending Competency Examination Blueprint</li> </ul>
16.	Residential Property Manager Industry Council
17.	Annual Registrar's Report: Licensing & Renewals
18.	Annual Real Estate Assurance Fund Report
19.	<i>Real Estate Act</i> Rules Review Update
20.	Quarterly Regulatory Scorecard
21.	Regulatory Review
<b>TAB</b>	<b>STRATEGIC OVERSIGHT</b>
22.	Management Priorities Report
23.	Strategic Spotlight – Organizational Resilience
24.	Quarterly Strategic & Business Plan Report
25.	Board Priority Report
26.	Strategic Planning Process
<b>TAB</b>	<b>FINANCIAL OVERSIGHT</b>
27.	Finance & Audit Committee <ul style="list-style-type: none"> <li>• Service Alberta Letter re 2025 Business &amp; Financial Plan</li> <li>• Approval of Q3 Unaudited Financial Statements</li> <li>• Preliminary Financial Report Year Ended September 30, 2024</li> <li>• Approval of Signing Authorities Policy</li> <li>• Approval of Procurement Policy</li> <li>• Office Space Utilization Discussion</li> </ul>
28.	Revenue Modelling

<b>TAB ENTERPRISE RISK OVERSIGHT</b>	
29.	Current Risk Evaluation Report & Discussion
<b>TAB EXTERNAL RELATIONS OVERSIGHT</b>	
30.	Complaints Management Process
31.	Stakeholder Updates <ul style="list-style-type: none"> <li>• Consumers</li> <li>• Licensees</li> <li>• Government Relations</li> <li>• Associations and Boards</li> </ul>
32.	Red Tape Reduction
<b>TAB GOVERNANCE, LEADERSHIP, HR, &amp; CULTURAL OVERSIGHT</b>	
33.	Governance & Human Resources Committee <ul style="list-style-type: none"> <li>• Review Evaluation Process for Board, Chairs &amp; Committees</li> <li>• Board Competency Matrix Review</li> <li>• Approval of Standing Committee Appointments</li> <li>• Governance Policy Review</li> <li>• Annual Mandatory Governance Training</li> <li>• Employee Engagement Survey Update</li> <li>• <i>Real Estate Act</i> Bylaws – repass bylaw governing conduct, and roles and responsibilities</li> </ul>
<b>FINAL ADJOURNMENT</b>	

RECA Board of  
Directors  
Meeting Agenda  
November 20, 2024